



TEMPORARY USE PERMIT FOR MOTORCYCLE RALLY

Area's within industrial and commercial districts only.

Vendors within the sanctioned rally area must contact the rally promoter.

TEMPORARY USE PERMIT FEE IS \$450.00

Application and site plans must be submitted to the City of Hollister Development Services Department office at 339 Fifth Street. Proof of required health permits from the San Benito County Environmental Health Department must be provided if food is to be sold or prepared for the public during the event. Applicants must submit the complete application not later than **Friday, June 20, 2014.**

*For more information, contact the
Development Services Dept. (831) 636-4360*

TEMPORARY USE PERMIT APPLICATION

1. Applicant(s) _____
Contact Person _____
Address _____
City _____ State _____ Zip Code _____
Phone # _____ E-mail _____
2. Property Owner(s) _____
Address _____
City _____ State _____ Zip Code _____
Phone # _____ E-mail _____
3. Assessor's Parcel Number _____
4. Project Site Address _____
5. Zoning District _____
6. Total number of booths to be set up on the project site _____
7. Days and hours of activity (*please include booth set up and tear down*). Hours of operation permitted are from 9:00a.m. to 9:00p.m. on July 4th and 5th and 9:00a.m. to 6:00p.m. on Sunday July 6th. Vendors may operate from 9:00am to 9:00p.m. any of the remaining days.

8. Name of business(s) and merchandise set up in the booths _____

9. Sellers Permit # _____

10. Are Canopies/tents going to be utilized in conjunction with the booth? Yes No
PLEASE NOTE: Canopies/tents greater than 120 sq. ft. will require a building permit. See the attached Canopy/tent hand out included as an attachment with this packet for clarification. **Deadline for submitting a canopy/tent building permit is Friday, June 20, 2014. A building permit fee of \$101.00 would be required.**
11. All vendors must apply for and receive a City business license from the City of Hollister Finance Dept. A business license takes 2 weeks to process. **Deadline for applying for a business license is Friday, June 20, 2014.** For business license fee information, call (831) 636-4300 x26.

Applicant

By signing below, I hereby certify that the application I am submitting, including all additional required information, is complete and accurate to the best of my knowledge. I understand that any misstatement or omission of the requested information or of any information subsequently requested may be grounds for rejecting the application, deeming the application incomplete, denying the application, suspending or revoking a permit issued on the basis of these or subsequent representations, or for the seeking of such other and further relief as may seem proper by the City of Hollister. If the permit is issued, I (we) agree to comply with all local, state and federal laws and only conditions placed on the permit.

Applicant's Signature

Applicant's Printed Name

Date: _____

Property owner

By signing below, I hereby certify under penalty of perjury, that I am the owner of record of the property described herein and that I consent to the action requested herein. I hereby authorize City of Hollister employees and officers to enter upon the subject property without notice, as necessary to inspect the premises and process this application.

Property owner hereby acknowledges that this land use permit submittal (plans or drawings) is a public record and subject to disclosure to the public.

Owner's Signature

Owner's Printed Name

Date: _____

This application will not be accepted unless signed by the property owner

STAFF USE ONLY

Approval beginning on _____ and ending on _____
Approved by _____ Date _____
Application # _____ Receipt# _____

CONDITIONS OF APPROVAL

According to the City of Hollister Planning Commission Resolution No. PC2003-1, *The Director of Community Development or his or her designee may issue a Temporary Use Permit for proposed temporary uses subject to conditions intended to protect the public health and welfare.*

1. Temporary Use Permits are allowed for outdoor areas greater than 120 square feet.
2. Application for an event related temporary use permit and building permit must be submitted to the Development Services Department no later than Friday, June 20, 2014. The City of Hollister Development Review Committee is the approving body for Temporary Use Permits. Hours of operation shall be 9:00am to 9:00pm except on Sunday July 6, 2014 hours of operation shall be 9:00am to 6:00pm. Sales can occur for a maximum of seven consecutive calendar days and dates shall be included in the application. Each permittee will be allowed one day before the first day of sales for set up and one day following the last day of sales for tear down. Site shall be cleared of all debris frequently throughout the day or at the request of a public safety officer or City staff member. Prior to vacating the premises the site shall be cleared of all debris, and the post event clean up shall include the removal of the tent and any appurtenances, portable toilets, and trash containers.
3. A building permit must be obtained for all tents larger than 120 square feet placed on the site, including multiple smaller tents joined together for an area larger than 120 square feet. Tie-downs shall be secured with at least fifty (50) pounds of weight per corner. A building permit is also required for any generators proposed for the site. All equipment that is used to support the project site such as portable bathrooms, garbage receptacles, generators, and storage vehicles must be placed outside of the tent at all times. The applicant must schedule an inspection with the building department once the tent has been set up and receive approval prior to sales.
4. The applicant must schedule an inspection of the project site with the Fire Department once set up is complete for potential fire hazards and safety issues. Please contact the City of Hollister Fire Department at 831-636-4325. Every tent is required to have the seal of registration for flame retardant. The applicant must have on display a Model 2A: 10BC Fire Extinguisher on site. This extinguisher must be visible and accessible.
5. The applicant must obtain required health permits from the San Benito County Environmental Health Department if food is to be sold or prepared for the public during the event. Alcohol sales are prohibited. In addition, tattoo booths must

secure proper permits from the Environmental Health Department. Please contact the San Benito County Environmental Health Department at 831-636-4035. Proof of required health permits shall be provided to the official upon site inspection.

6. The applicant must obtain an active business license from the City of Hollister Finance Department prior to any sales. For additional information please contact the Finance Department at 831-636-4300 x26. The Finance Department is located at 339 Fifth Street, Hollister. The business license shall be presented to the city official upon the site inspection.
7. Two portable bathrooms shall be placed on the site with at least one portable hand washing station. At least one portable bathroom must be ADA accessible for people with disabilities. The applicant must obtain a rental and service agreement for the required portable bathrooms to be utilized for the Temporary Use Permit. The service agreement shall be presented to the city official upon the site inspection. Both portable restrooms shall be cleaned daily and at the request of a public safety officer or City staff member.
8. Garbage receptacles shall be placed on the project site during the event and garbage shall be disposed of on a regular basis throughout each day and at the request of a public safety officer or City staff member.
9. Merchandise accessible from public right-of-way must be recessed a minimum of three feet to maintain a clear path of travel.
10. The public sidewalks, alleyways and right-of-ways must stay clear and free from obstruction.
11. A minimum three-foot wide, unobstructed pathway of egress shall be provided to the rear of all booths. Tent/tarps, posts, and tie-downs that are placed on the property lines must have a minimum three (3) foot setback for the placement of merchandise and appurtenances. Tent/tarps, posts, and tie-downs that are placed with a minimum three (3) foot setback of all property lines, can place merchandise at tent line.
12. If the City of Hollister Police Department or Code Enforcement deems that the applicant is not in compliance with the approved project and Conditions of Approval, the police and enforcement officer have the ability to require the applicant to vacate the project booth and shut down all activities.
13. If the City of Hollister Police Department deems that the activities surrounding the project booth are unsafe such as a riot or any other similar situation, the police have the ability to require the applicant to vacate the project booth and shut down all activities to ensure the applicant and others safety.

14. For temporary use permit operation in commercial areas that include a fuel station the fuel station must be closed. All existing gas station pumps need to be locked and secure with proper pad locks. A five foot clearance setback must be placed in all sides of the vapor recovery system. For details please contact Captain Michael O'Connor with the City of Hollister Fire Department at 636-4325.
15. The applicant shall comply with all federal, state, and local laws including copyright and trademark regulations.
16. Per section 12.36.195 *Animals prohibited*, of the Hollister Municipal Code, No dogs or animals of any kind shall be allowed on any public street, sidewalk or other property owned or controlled by the city during a parade or public assembly for which a permit has been issued by the city, except when such animal is authorized by permit to participate in the event.
17. All permit recipients must abide by the City of Hollister Municipal Code including but not limited to Chapter 9 "Public Peace, Morals and Welfare" in particular section 9.06.050 "Objects prohibited in event area," section 9.06.060 "Inspection of Containers" and section 9.06.070 "Authority of Chief of Police."

(Chapter 9, Section 9.06.050)

No person other than authorized law enforcement personnel shall possess, sell, dispense, brandish or display within a vendor's booth or on his or her person in an event area the following tools, weapons or devices:

- A. Any tool, weapon or device capable of cutting, stabbing bludgeoning or otherwise inflicting grievous bodily harm;
- B. Any bar, shaft, rod, cable, wire or other such length or metal, plastic, wood, or other hard or synthetic material;
- C. Any tear gas weapon, stun gun, taser, electronic immobilizer or other similar device.

(Chapter 9, Section 9.06.060)

All containers belonging to or used by vendors, their employees or agents for the transportation or storage of items in the event area are subject to inspection by law enforcement, fire department or health department personnel.

(Chapter 9, Section 9.06.070)

The chief of police is authorized to adopt and enforce any rules or procedures for the conduct of public assemblies and events that the chief determines to be necessary for the protection of the public health, safety and welfare.

Proof of completion of the required Conditions of Approval must be provided at the time of the site inspection prior to operation. If these conditions are not met, the proposed use will not be permitted. Please contact the Development Services Department if you have any questions at (831) 636-4360 or stop by the office at 339 Fifth Street, Hollister, CA 95023. Hours of operation are Monday through Friday 8:00am – 12:00pm and 1:00pm – 5:00pm.